



# ENTRY LEVEL PARAMEDIC JOB ANNOUNCEMENT MOLALLA FIRE DISTRICT

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**Job Classification:** Entry Level Paramedic

**Salary Range:** \$76,095.20 - \$104,944.80

**Job Duty Summary:**

The duties for this position include but are not limited to responding to emergencies, operating equipment, and performing duties to the level of training to suppress fires, effect rescue and perform treatments to sick and injured persons. Working conditions could involve confined spaces above and below grade, working from heights, climbing ladders, in extremes of heat and cold, in contact with known hazardous materials and in areas immediately dangerous to life and health, involving heavy lifting and/or dragging while wearing protective equipment including self-contained breathing apparatus.

***MOLALLA FIRE DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER. WOMEN AND MINORITIES ARE ENCOURAGES TO APPLY.***

**District Overview:**

**Insurance:** Northwest Firefighter Relief Association medical, vision and dental package. \$50,000 life insurance paid by District.

**Retirement:** Annual VEBA contribution by the district, Medical Expense Reimbursement Program (MERP) contribution of \$75.00 per month, participation in the Oregon PERS.

**Paid Time Off:** Paid Leave Oregon employee portion paid by the district. Paid vacation and sick leave.

**Shift Schedule:** 24/48

**Annual Call Volume:** 3,100 calls per year, 80% medical

**Contract Incentives:** 9% paramedic incentive, deferred comp 3% district contribution, shift trades, wildland conflagration opportunities, personal life insurance policy \$30.00/month reimbursement, bargaining unit IAFF 1159.

**Minimum Job Requirements:**

- U.S. Citizenship
- High School Diploma, GED or other proof of high school completion
- Valid Driver License – must be insurable by the fire district
- Ability to read and speak English (preferred bilingual)
- Paramedic Certification

- Must pass a background check, psychological exam and NFPA 1582 physical as part of conditional offer – a felony conviction may result in candidate disqualification.
- Drug Use Testing – Candidates may be subject to a drug test.

**To Apply:**

All applications **must** include the following required documents in the below **specified order in a single scanned PDF file**, emailed to [APPLICATIONS@MOLALLAFIRE.ORG](mailto:APPLICATIONS@MOLALLAFIRE.ORG). Applicants may be **disqualified** for including additional documents that are not on the “required” or “supplemental” lists below, or if any “required” documents are missing. If you do not have a particular document, please put a “placeholder” sheet in place of the document with the title of the document written on it. Documents that are out of order from the list below may result in **disqualification**. Applications received after the closing date and time will not be accepted. If you do not have access to a scanner or PDF software, please bring hard copies of your application to Molalla Fire District’s main station for assistance. If you are placed on our Civil Service Eligibility List you must agree to our applicant interview or you will be taken off of the list.

**Testing Timeline (all dates are subject to change):**

Applications Open	<b>October 14th @0800 hours</b>	
Applications Close	<b>November 14th @ 1600 hours</b>	
Assessment Center Invitations	<b>November 19th</b>	Sent via email
Assessment Center Testing	<b>December 3<sup>rd</sup> and 4th</b>	Held at Molalla Fire District
Candidate Rank Notifications	<b>December 9th</b>	Sent via email

\*Molalla Fire District, Station 382, 320 N Molalla Ave., Molalla OR 97038

**Required Documents:**

Page 1-4: [District Application](#)

Page 5: High school diploma or GED or other proof of high school completion

Page 6: Valid Driver License

Page 7: Proof EMT Paramedic – document should match the position being applied for.

**Supplemental Documents:**

Page 8: Firefighter 1 (NFPA, DPSST, IFSAC, Pro Board, ([District Document Substitution Form](#)))

Page 9-12: NIMS 100, 200, 700 and 800 proof of completion ([District Document Substitution Form](#))

Page 13: Apparatus Operator Equipped with Pump (NFPA, DPSST, IFSAC, Pro Board, ([District Document Substitution Form](#)))

Page 14: Wildland Firefighter Type 1 certificate (NFPA, DPSST, IFSAC, Pro Board, NWCG ([District Document Substitution Form](#)))

Page 15: Proof of Veteran’s Status (if applicable) DD-214

Page 16: Current volunteers, interns, or students are encouraged to submit the [District Affiliation Form](#) signed by the Chief indicating time with the agency in good standing.