

Molalla Rural Fire Protection District No.73
Board of Directors Meeting / Public Hearing
320 N Molalla Ave, Molalla, OR
Wednesday December 16, 2020

1 **In addition to members being present, the meeting was held via Zoom for members and conference**
2 **call accessible to the public due to the COVID-19 event.**

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4 **Directors Present:** Via Zoom; President Mike Towner, Vice President Todd Gary (joined at 9:05am) and
5 Secretary Brian Wolfe. In Person; Member Steve Long and Member Brian Lister.

6
7 **Directors Absent:** None.

8
9 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff members Lt.
10 Mike Penunuri, Loren Johnson, Evan Fawcett, Cody Walker and Dustin Hamilton.

11
12 **Call to Order:** The 688th meeting of the Board of Directors of Molalla Rural Fire Protection District #73
13 was called to order by President Mike Towner at 9:00am with no objections from the members.

14
15 **Flag Salute:** Member Steve Long.

16
17 **Approval of the November 18, 2020 Regular Meeting minutes as follows:**

18
19 Secretary Brian Wolfe moved to accept the Regular Meeting minutes as submitted. Member Brian Lister
20 seconded the motion. The motion carried 4/0. (Vice President Todd Gary was not present yet)

21
22 **Bills and General Ledger:** President Mike Towner asked what the invoices from H&M Overhead Doors
23 was for. Chief Stafford stated that they were for the bay door sensors. He also asked what the two voided
24 checks were for. Melissa Goodwater said one was for an uncashed check to a patient that was then made
25 out to their insurance company, the other was a "lost in the mail" check that had a stop payment put on it.

26
27 After review of the Check Report presented to the Board Secretary Brian Wolfe moved to pay the bills as
28 presented. Member Brian Lister seconded the motion. The motion carried 5/0.

29
30 **Call to the Public:** At this time President Mike Towner verified with Melissa, who was monitoring the
31 public conference call line, that there were no call-ins.

32
33 **Financial Review:** First question was if there were any new pronouncements on the horizon that may
34 require additional staff time or disbursement of funds to properly implement. Melissa Goodwater said
35 there was not. The second question asked if all financial statements that have been provided to the Board
36 are accurate and complete. Melissa Goodwater stated that to the best of her knowledge they are.

37
38 **Old Business:**

39
40 OB-1 Urban Renewal. Nothing.

41
42 OB-2 COVID-19 Updates. Lt. Berrington has been working on OSHA rule updates which
43 includes a 15-minute training to the staff. The disinfectant machine representatives were
44 here to check the machine. Local fire districts have been getting the disinfectant and the
45 Pioneer wants to do an article on it. Secretary Brian Wolfe asked if we had heard when
46 the COVID vaccine would be available to the District personnel. Lt. Berrington and Dr.
47 Stone are checking on it. Lt. Wakefield has been working on the COVID grants and will
48 be adding regular payroll on to the request next month. President Mike Towner
49 requested that the funds and expenses be tracked.

50
51 **New Business:**

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- 53 NB-1 Grant & Class Updates. The large extrication class is being planned for Spring. It
54 involves about 40 cars and a \$10,000 grant.
55
56 NB-2 District Funding / Operations. Conflagration reimbursement submittal is being worked
57 on. The audit went well and Melissa Goodwater commented that there were a couple of
58 things that the District needed to change on the budget and that it was good to have new
59 eyes looking at the District accounting.
60
61 NB-3 Swearing In of Firefighters. Chief Stafford introduced the new Firefighter/Paramedic
62 Cody Walker for swearing in and also stated that Dustin Hamilton and Loren Johnson
63 had not been sworn in before. All three were sworn in by Board Member Steve Long.
64
65 NB-4 Action Request. Chief Stafford requested permission from the Board to purchase a 4x4
66 pick up from Northside Ford for \$38,079.22 to be used as a response vehicle. Complete
67 outfitting would be approximately \$67,000.00 mentioning that reimbursement for
68 apparatus use during conflagrations would be more than the cost of the new vehicle.
69

Vice President Todd Gary made a motion for Chief Stafford to proceed on the purchase of a new F150 from Northside Ford for \$38,079.22 with an estimated complete cost of \$67,000.00. Secretary Brian Wolfe seconded the motion. The motion carried 5/0.

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71
72
73
74
75 NB-5 Resolution 12-16-20A Appropriating Unanticipated Urban Renewal Funds of \$35,867.12
76 to the General Fund and Expense to Capital Outlay General Equipment & Building.
77 Chief Stafford stated that the funds could be used to build a structure for parking
78 uncovered apparatus or for stairs for the training prop.
79

Vice President Todd Gary made a motion to approve Resolution 12-16-20A as stated. Member Steve Long seconded. The motion carried 5/0.

- 80
81
82
83 NB-5 Resolution 12-16-20B Appropriating Unanticipated Coronavirus Relief Funds of
84 \$30,282.03 to General Fund and expense to janitorial supplies, office supplies, medical
85 supplies and buildings, grounds & maintenance, personal services and Capital Outlay
86 general equipment & building.
87

Secretary Brian Wolfe made a motion to approve Resolution 12-16-20B as stated. Member Brian Lister seconded. The motion carried 5/0.

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89
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91 NB-5 Items that May Come Before the Board. None.
92

93 **Correspondence:** None.
94

95 **Chief's Fire & EMS Report:** In addition to the Administration Report in the Board packet, Chief Stafford
96 stated there are 18 people to start the new academy.
97

98 **Volunteer President Report:** None.
99

100 **Good of the Order:** Volunteer firefighter Steve Miller has been doing well with his Chemo treatments.
101 Former Deputy Chief Tim Maroney passed away with his funeral to be January 9th. On a lighter note,
102 Firefighter Bryce Estabrook and wife are expecting a baby and by next Board meeting volunteer Lt. Shinen
103 and wife should have a new baby.
104

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105 **Open Agenda:** Chief Stafford mentioned that the District received a \$9,000.00 donation from Molalla
106 Communications to purchase thermal imaging cameras for the new brush engines.

107

108 **Executive Session ORS 192.600(2)(i) was cancelled.**

109

110 **Meeting Adjourned at 9:33am**

111

112  Board Member

1-20-21 (Date)

113

114  Board Member

1-20-21 (Date)