

Molalla Rural Fire Protection District No.73

**Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday October 18, 2023**

1 **Directors Present:** President Mike Towner, Vice President Todd Gary, Secretary Brian Wolfe, Member
2 Steve Long and Member Brian Lister.

3
4 **Directors Absent:** None.

5
6 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff Members Lt.
7 Mike Penunuri, Dustin Hamilton, Robert Toumbs, Ayden Zimmerman, Brooke Davis and volunteer
8 Chaplain Nick Williams.

9
10 **Call to Order:** The 722nd meeting of the Board of Directors of Molalla Rural Fire Protection District #73
11 was called to order by President Mike Towner at 9:30am with no objections from the members.

12
13 **Flag Salute:** Todd Gary.

14
15 **Approval of the September 20, 2023 Regular Meeting minutes as follows:**

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17 Brian Wolfe moved to accept the minutes as submitted, Todd Gary seconded the motion. The motion
18 carried 5/0.

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20 **Bills and General Ledger:**

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22 After review of the Check Report presented to the Board, Brian Wolfe moved to pay the bills as presented.
23 Todd Gary seconded the motion. The motion carried 5/0.

24
25 **Call to the Public:** None. At this time Melissa Goodwater also confirmed there was no public write-in,
26 Zoom attendance or call-ins.

27
28 **Financial Review:** Melissa Goodwater told the Board that the GEMT 2023 CCO Program has progressed.
29 Checks for the non-federal and administrative fee were signed by Steve Long and Brian Wolfe. We should
30 start seeing payments this month. The VOID/Deleted Report this month will show the adjustments made
31 for Cash to Accrual. We have reached 8% of the 10% offered discount for the Best Practices Program for
32 liability insurance.

33
34 **Old Business:**

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36 OB-1 Urban Renewal: This year's tax distribution statement came in. We are over \$65,000
37 down because of Urban Renewal. Todd Gary informed the Board that if the City's bond
38 for the Police Station does not pass, the city could bond against Urban Renewal.

39
40 OB-2 Antique Buffalo Engines: One of the antiques got covered at Mulino Station. Regarding
41 the Muster, Mike Penunuri will be going to the mechanic that has it to check on it. Brian
42 Lister questioned using taxpayer money to restore the antique engines and suggested fund
43 raisers by the volunteers. Chief Stafford said that this has been discussed.

44
45 OB-3 C800 Upgrade Progress: Nothing new.

46
47 **New Business:**

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49 NB-1 Grants and Class Updates: Grants that have been submitted are being tracked. The
50 timeline for the solar grant is progressing. Byron Wakefield has quotes for the Urban
51 Renewal funds for the gate.

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53 NB-2 District Funding and Operations: We have been busy trying to keep apparatus on the
54 road. After the recent rain storm, the Mulino station flooded into the main area and
55 storage area. It looks to be a roof leak. Mike Penunuri has contacted the insurance
56 carrier.

57
58 NB-3 Resolution 10-18-23A Appropriating Conflagration Funds: On 09/27/23 the District
59 received reimbursement in the amount of \$19,574.23 from Department of Emergency
60 Management for Hurricane Ian. The resolution appropriates the income to this year's
61 budget and to Personal Services and Material and Services.

62
63 Todd Gary made a motion to approve the resolution as written. Brian Wolfe seconded
64 the motion. The motion carried 5/0.

65
66 NB-4 Resolution 10-18-23B Appropriating Conflagration Funds: On 10/11/23 the District
67 received reimbursement in the amount of \$30,846.22 from State Fire Marshal for the
68 Lookout Fire. The resolution appropriates the income to this year's budget and to
69 Personal Services and Capital Outlay.

70
71 Todd Gary made a motion to approve the resolution as written. Steve Long seconded
72 the motion. The motion carried 5/0.

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74 NB-4 Items That May Come Before the Board. None.

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76 **Correspondence:** See Board Packet.

77
78 **Chief's Report:** In addition to the Administration Report, the Chief told the Board that Mike Penunuri has
79 worked with Chief Dale at Canby to set up Civil Service testing for November 14, 15 and 16. Brian Lister
80 inquired about the hiring practices and standards of certification. Discussion was held regarding
81 Clackamas Fire's grant for training and certifying new-hires. New hire Johnathan Frank will be starting
82 November 1st. Chief Stafford mentioned that after the Bond Committee met, Mike Penunuri had I & E
83 general manager come out to work up a ball park estimate for remodeling the main station bays and the
84 Mulino Station.

85
86 **Volunteer President Report:** None.

87
88 **Good of the Order:** Canby Fire Chief Davis has undergone three surgeries for his hand after a dog bite.
89 Dustin Hamilton has been promoted to Lieutenant to start November 1st. Brooke Davis has been hired by
90 Canby Fire and last day is October 31st.

91
92 **Open Agenda:** Brian Wolfe asked about Medical Director Sean Stone's contract amount and if it needed
93 to be addressed. It was agreed that if Dr Stone brings it up, it will be looked at.

94
95 **Meeting Adjourned to Executive Session ORS 192.660(2)(a) at 10:01am**

96
97 **Regular Meeting Resumed at 10:45am.**

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99 After Executive Session was held. The Board made the following Motions:

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101 Todd Gary made a motion to approve the Collective Bargaining Agreement between
102 the IAFF Local 1159 and Molalla Rural Fire Protection District #73 2023-2025 as
103 submitted. Brian Lister seconded the motion. The motion carried 5/0.



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Brian Lister made a motion to approve Memorandum of Understanding #2023-10 that addresses CBA Article 14, Retirement as written. Steve Long seconded the motion. The motion carried 5/0.

Meeting Adjourned at 10:48am.

 Board Member 11-15-23 (Date)
 Board Member 11-15-23 (Date)