

**Molalla Rural Fire Protection District No.73**

**Board of Directors Meeting  
320 N Molalla Ave, Molalla, OR  
Wednesday October 16, 2024**

1 **Directors Present:** President Mike Towner, Vice President Todd Gary and Secretary Brian Wolfe.

2  
3 **Directors Absent:** Member Brian Lister and Member Steve Long.

4  
5 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff members Lt.  
6 Mike Penunuri, Lt. Ethan Hupp, Ayden Zimmerman and Dylan Wynn, Volunteer Association President  
7 James Hird, volunteer chaplain Nick Williams, accountant Dani Tice and guest former Civil Service  
8 Commissioner Ed Stafford.

9  
10 **Call to Order:** The 734<sup>th</sup> meeting of the Board of Directors of Molalla Rural Fire Protection District #73  
11 was called to order by President Mike Towner at 9:32am with no objections from the members.

12  
13 **Flag Salute:** Todd Gary

14  
15 **Presentation of Service Award to Ed Stafford by Chief Vince Stafford and Chief Jim Davis**

16  
17 **Approval of the September 18, 2024 Regular Meeting minutes as follows:**

18  
19 **Brian Wolfe moved to accept the minutes as submitted, Todd Gary seconded the motion. The motion**  
20 **carried 3/0.**

21  
22 **Bills and General Ledger:** Mike Towner asked for clarification for Surefire Consulting.

23  
24 **After review of the Check Report presented to the Board, Brian Wolfe moved to pay the bills as presented.**  
25 **Todd Gary seconded the motion. The motion carried 3/0.**

26  
27 **Call to the Public:** None. Melissa Goodwater confirmed there was no public Zoom attendance, write-ins  
28 or conference call-ins.

29  
30 **Financial Review:** Melissa Goodwater informed the Board that three more conflagration payments have  
31 been received and there will be resolutions in New Business. There has been another email sent to the  
32 Board members to take the Public Meeting Training for the 2% liability insurance discount that will be over  
33 \$2000.00 in savings. Quarterly federal and state payroll reports have been filed..

34  
35 **Old Business:**

36  
37 OB-1 Urban Renewal: None.

38  
39 OB-2 Antique Buffalo Engines: Chief Stafford said Melissa will send the Board the committee  
40 members contact information so they can get together for ideas.

41  
42 **New Business:**

43  
44 NB-1 Grants and Class Updates: Byron Wakefield sent information and score results for the  
45 Solar Grant denial as requested by the Board. It may be open again for next year.  
46 MAWS is moving forward with \$7,000 pledged so far. We are hoping to get a one-time  
47 grant for \$3500 to add. It takes about \$18,000 to hold this class. Medford might have a  
48 2000 gallon tank for us to use for the helicopters. We are hoping that the Wildland  
49 Upstaffing Grant will be available next year.

50  
51 NB-2 District Funding and Operations: The county tax statement came in, it is not much more  
52 than last year due to no major building going on. On Monday we had a two-alarm fire in

**Molalla Rural Fire Protection District No.73**

**Board of Directors Meeting  
320 N Molalla Ave, Molalla, OR  
Wednesday October 16, 2024**

53 town. It went well with the exception of a missing dog. We had Colton, Clackamas,  
54 Woodburn, Monitor and Aurora helping. We have opened burning season as of the 15<sup>th</sup>.  
55

56 NB-3 Resolution 10-16-24 A. Resolution appropriating unanticipated conflagration  
57 reimbursement from the Department of the State Fire Marshal from the Durkee Fire to  
58 Personal Services and Capital Outlay.  
59

Todd Gary made a motion to approve Resolution 10-16-24 A as read. Brian Wolfe seconded the motion. The motion carried 3/0.

60  
61  
62  
63  
64 NB-4 Resolution 10-16-24 B. Resolution appropriating unanticipated conflagration  
65 reimbursement from the Department of the State Fire Marshal for the Telephone Fire to  
66 Personal Services and Capital Outlay.  
67

Brian Wolfe made a motion to approve Resolution 10-16-24 B as read. Todd Gary seconded the motion. The motion carried 3/0.

68  
69  
70  
71  
72 NB-5 Resolution 10-16-24 C. Resolution appropriating unanticipated conflagration  
73 reimbursement from the Department of the State Fire Marshal for the Battle Mountain  
74 Complex to Personal Services and Capital Outlay.  
75

Todd Gary made a motion to approve Resolution 10-16-24 C as read. Brian Wolfe seconded the motion. The motion carried 3/0.

76  
77  
78  
79  
80  
81 NB-6 Policy 8 Review. Draft Policy 8 was distributed to the Board for review. An overview of  
82 the significant changes was given by Chief Stafford and Melissa Goodwater. Decisions  
83 and voting will be tabled until next meeting.  
84

85 NB-7 Items that may come before the Board. Chief Stafford mentioned that this year  
86 conflagrations have brought \$101,000 to Apparatus in Capital Outlay and over \$345,000  
87 total. With Byron Wakefield going to North Carolina, it will bring us to a record 14  
88 conflagrations in one year.  
89

90 **Correspondence:** None.  
91

92 **Chief's Report:** In addition to the Administration Report in the Board Packet, Chief Stafford mentioned  
93 that Monday an ad for Paramedic Only went out. Our current Firefighter/Paramedic list has three on it and  
94 one of them is also on Canby's Civil Service List. Chief Dale is already calling to hire for Canby.  
95 Discussion was held regarding other options to the current physicals in hopes to get a more local doctor and  
96 to have shorter appointment times. Chief Stafford will check on evening times for Volunteers. The  
97 district is participating in the annual spook house but will have to come up with other option on what is  
98 handed out in the future with the current cost of candy being so high.  
99

100 **Volunteer President Report:** New Volunteer President James Hird updated the Board regarding the Op  
101 Santa Parades and fund raising. The parade route will change some to accommodate the city tree lighting  
102 ceremony. A meeting will be held on Thursday to decide whether to go ahead with the pancake breakfast.  
103 The volunteer association held an emergency meeting to approve funds going to the Kyle Miller family  
104 after a difficult baby delivery. After the report, Mike Towner asked that during the parades, the staff and  
105 volunteers acknowledge help given by Board members and others.

**Molalla Rural Fire Protection District No.73**

**Board of Directors Meeting  
320 N Molalla Ave, Molalla, OR  
Wednesday October 16, 2024**

106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129  
130  
131  
132  
133  
134  
135  
136

**Good of the Order:** Ethan Hupps new baby girl is now home and doing well. Past volunteer Kyle Miller and his wife had an unexpected difficult delivery, baby and mother are recovering.

**Open Agenda:** Todd Gary stated that Ryan Heitschmidt is retiring from Clackamas Fire on November 20<sup>th</sup> from 1pm to 5pm. He also wanted to thank Molalla Fire for loaning the fire engine to Colton Fire. Mike Towner reminded the Board members about the short training for the Best Practices discount. Todd Gary is looking in to taking the state required Public Meetings Law as a group in person. Mike Towner would like two people from the Board to work with Chief Stafford on the 1582 physicals. Brian Wolfe volunteered to help. Mike Towner would like a formal review of the ambulance billing contract and wants it on the next agenda. Mike Towner spoke about the Fire Chief contract regarding IMT participation and would like to know the benefits to sending staff, Type III's & Type VI's.

**Meeting adjourned at 10:29am for Executive Session ORS 192.660(2)(a)**

**Regular meeting resumed at 11:00am.**

The Board reconvened and moved to approve the Fire Chiefs contract with added goals regarding internal and external hire, district sponsorship of IMT and verification of job description, posting and benefits.

A motion was made by Brian Wolfe to approve the Fire Chiefs contract with added goals. Todd Gary seconded the motion. The motion carried 3/0.

**Meeting adjourned at 11:01am.**

Mike Towner Board Member  
Brian Wolfe Board Member

11-20-24 (Date)  
11-20-24 (Date)