

Molalla Rural Fire Protection District No.73

**Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday September 20, 2023**

1 **Directors Present:** President Mike Towner, Vice President Todd Gary (in at 9:41am), Secretary Brian
2 Wolfe and Member Steve Long.

3
4 **Directors Absent:** Member Brian Lister.

5
6 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff Members Lt.
7 Mike Penunuri, Lt. Byron Wakefield, Rob Boren, Wyatt Brawner, Cody Walker and Brooke Davis, Staff
8 Accountant Dani Tice, Students Henri Smith and Dylan Wynn and Volunteer Firefighter Amy Wood.

9
10 **Call to Order:** The 721st meeting of the Board of Directors of Molalla Rural Fire Protection District #73
11 was called to order by President Mike Towner at 9:31am with no objections from the members.

12
13 **Flag Salute:** Brian Wolfe.

14
15 **Approval of the August 16, 2023 Regular Meeting minutes as follows:**

16
17 Brian Wolfe moved to accept the minutes as submitted, Steve Long seconded the motion. The motion
18 carried 3/0. (Todd Gary had not arrived yet).

19
20 **Bills and General Ledger:**

21
22 After review of the Check Report presented to the Board, Steve Long moved to pay the bills as presented.
23 Brian Wolfe seconded the motion. The motion carried 3/0. (Todd Gary had not arrived yet).

24
25 **Call to the Public:** None. At this time Melissa Goodwater also confirmed there was no public write-in,
26 Zoom attendance or call-in.

27
28 **Financial Review:** Melissa Goodwater let the Board know that Dani Tice has made the adjustments for
29 Accrual to Cash Basis of accounting and the Cash Carry Forward has been updated to reflect the changes.
30 The auditors were here on Monday and had a couple more adjustments to the change and overall, the audit
31 went well. Chief Auditor Glen Kearns offered to present the financial statement to the Board if requested.
32 The Board stated that they would like him to present. The GEMT CCO program is behind and have not
33 stated the District portion of the program yet. The GEMT FFS submission forms will be due in November.
34 Mike Towner asked about the check to the state for unclaimed property. Melissa explained that there was
35 an ambulance refund that has not been claimed for over three years and it has been submitted as unclaimed
36 property. Mike Towner also inquired as to the Unpaid Bills report having a handwritten amount for Hobart
37 Oil. Melissa explained that after all reports had been printed a barrel of DEF came in so the bill was added
38 to be paid.

39
40 **Old Business:**

41
42 OB-1 Urban Renewal: Lt. Penunuri has seen plans for more building. Brian Wolfe asked if
43 there were any more projects like the apartments on Ona Way. Chief stated that that was
44 just phase one of the project. Mike Penunuri said there is also a fourteen-lot subdivision
45 off Toliver proposed and ten industrial zoned lots at the old Avison's property.

46
47 OB-2 Type III Interface Engine: Nothing. This will be removed on next agenda.

48
49 OB-3 Antique Buffalo Engines: This may be a part of the Bond discussion to be housed in a
50 small display type building. One of local families might be donating an old Molalla Fire
51 engine. More to come.

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53 OB-4 C800 Upgrade Progress: Nothing new. The CAD system has been down for upgrades
54 and should continue for a couple of days.
55

56 **New Business:**

57
58 NB-1 Grants and Class Updates: We are starting to have classes again. Lt. Wakefield stated
59 that there are a couple of grants being finished up. The fence/gate project needs three
60 bids.

61
62 NB-2 District Funding and Operations: As stated earlier, we have moved from Accrual to Cash
63 Basis of accounting. The Cash Carry Forward is more accurate to the budgeted amount.
64 Dani Tice added that the audit was scheduled for two days and was over in six hours. We
65 had volunteer interviews and there will be more meetings to see who will be selected.
66 Next week Chief will be interviewing for open and upcoming open positions. Civil
67 Service has three on the list. Chief stated that Civil Service will be looking at redoing the
68 type of lists for hiring.

69
70 NB-3 Resolution 09-20-23 Appropriating Conflagration Funds: On 08/31/23 the District
71 received reimbursement in the amount of \$15,876.30 from Oregon State Fire Marshal for
72 the Golden Fire. The resolution appropriates the income to this year's budget and to
73 Personal Services and Capital Outlay.

74
75 Todd Gary made a motion to approve the resolution as written. Steve Long seconded
76 the motion. The motion carried 4/0.

77
78 NB-4 Items That May Come Before the Board. Chief introduced one of the new students,
79 Henri Smith. He also said that the fire to keep an eye on right now is the Gold Beach
80 Fire. He also pointed out that the conflagration income so far is just over \$150,000.

81
82 **Correspondence:** Chief Stafford reviewed the Thank You letters that were in the Board Packet and Mike
83 Towner also thanked the crews for their compassion and the way they care for their patients.

84
85 **Chief's Report:** In addition to the Administration Report, the Chief introduced student Dylan Wynn and
86 also thanked Jamie Wakefield for his work on the 9-11 Ceremony.


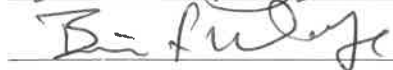
87
88 **Volunteer President Report:** None due to Jeff Corless being hired by Dundee Fire.

89
90 **Good of the Order:** Byron Wakefield is feeling much better.

91
92 **Open Agenda:** Steve Long thanked Nick and Liz Williams and all others for helping out his daughter after
93 the fire in Hawaii destroyed her home.

94
95 **Executive Session ORS 192.660(2)(a) CANCELLED**

96
97 **Meeting Adjourned at 9:52am.**

98
99
100  Board Member
101  Board Member
102

10-18-23 (Date)

10/18/23 (Date)