

Molalla Rural Fire Protection District No.73

**Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday September 15, 2021**

1 **Directors Present:** President Mike Towner, Secretary Brian Wolfe and Member Steve Long.

2
3 **Directors Absent:** Vice President Todd Gary and Member Brian Lister.

4
5 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff member Loren
6 Johnson, Accountant Dani Tice and Volunteer Association President Lt. Joe Shinen.

7
8 **Call to Order:** The 697th meeting of the Board of Directors of Molalla Rural Fire Protection District #73
9 was called to order by President Mike Towner at 9:32am with no objections from the members.

10
11 **Flag Salute:** Brian Wolfe.

12
13 **Approval of the August 18, 2021 Regular Meeting minutes as follows:**

14
15 Steve Lone moved to accept the minutes as submitted. Brian Wolfe seconded the motion. The motion
16 carried 3/0.

17
18 **Approval of the August 20, 2021 Emergency Meeting minutes as follows:**

19
20 Steve Long moved to accept the minutes as submitted. Brian Wolfe seconded the motion. The motion
21 carried 3/0.

22
23 **Bills and General Ledger:**

24
25 After review of the Check Report presented to the Board, Steve Long moved to pay the bills as presented.
26 Brian Wolfe seconded the motion. The motion carried 3/0.

27
28 **Call to the Public:** None.

29
30 **Financial Review:** Melissa Goodwater reviewed with the Board that the audit had one more component
31 to complete and the audit would be ready to submit to the Secretary of State. Accountant Dani Tice
32 discussed with the Board that the District will be using resolutions to adjust the budget when receiving
33 reimbursement from Oregon State Fire Marshal for conflagrations after recommendation from the auditors.

34
35 **Old Business:**

36
37 OB-1 Urban Renewal. No updates with regards to the current construction in Molalla..

38
39 OB-2 COVID Updates. The District is working through the new requirements and with other
40 Districts and the union so that we all stay consistent. We are still using N95 or P100's on
41 all calls. When Lt. Shinen was asked how the volunteers were doing with the new
42 requirements, he stated that they are struggling with it and he believes some will quit.

43
44 **New Business:**

45
46 NB-1 Grant & Class Updates. We are having in-person CPR classes again and are working on
47 next years wildland class. Lt Byron Wakefield has been in contact with Representative
48 Rick Lewis regarding the Type III wildland interface engine. To build the engine may
49 take 14 months or more.

50
51 NB-2 District Funding & Operations. We are averaging 15 calls per shift and we are handling
52 most all of the transports. Because of COVID transports, medical oxygen is hard to get.

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53 We had to purchase 6 more bottles. Mike Towner asked if we had been looking into
54 purchasing our own fill station. Lt. Mike Berrington had been looking at this. Chief
55 Stafford discussed how we would be getting fuel if PGE shut power down. Our generator
56 runs approximately 48 hours on one tank of diesel fuel and does not have the capability to
57 convert to any other fuel.
58

59 NB-3 Resolution 09-15-21 Ambulance Fees.

60
61 Brian Wolfe moved to approve the resolution as written. Steve Long seconded the
62 motion. The motion carried 3/0.
63

64 NB-4 Review SOG 205.18A Fit for Duty. The SOG is still in draft status and the union is still
65 going over the language. Chief Stafford went over two quotes from Oregon Occupational
66 Medicine for NFPA Standard physicals for Staff at \$8,000 annually and for Volunteers at
67 \$10,000 annually. If the Board approves the plan for the Volunteers, it would satisfy
68 grant specifications. The career plan would still need discussion.
69

70 Brian Wolfe moved to approve the Annual Volunteer Firefighter Exam Program to
71 NFPA Standards. Steve Long seconded the motion. The motion carried 3/0.
72

73 NB-5 First Reading of Ordinance No 21-01 Enabling the District to adopt and modify fees to
74 recover costs associated with delivery of services was included in each Board member
75 packet and available for public review was read by title only at this time.
76

77 NB-6 Items That May Come Before the Board. Chief Stafford mentioned that the District
78 purchased gloves from Cestus Gloves at a discount rate during FDIC. The photo in the
79 Board packet shows a Firecom ad for FDIC with Molalla personnel and Superwinch is
80 using the console in the new F150 for a photo shoot.
81

82 **Correspondence:** None.
83

84 **Chief's Report:** In addition to the Board packet, Chief Stafford said that the 9/11 Ceremony Jamie
85 Wakefield was in charge of was well attended with Nick Williams, Ken Wakefield and Helen Ohta
86 speaking. CAD updates will be done this week. We received the hose in from the Grant and it has been
87 installed on the apparatus. Our old hose was donated to Colton Fire and Crescent Fire.
88

89 **Volunteer President Report:** Lt Joe Shinen reported that the association voted in a new board and
90 mentioned that Volunteer Assistant Chief Naylor's last day will be September 30th.
91

92 **Good of the Order:** Support Volunteer Linda Johnson had shoulder surgery and is recovering nicely.
93

94 **Open Agenda:** None.
95

96 **Meeting adjourned to Executive Session 192.660(2)(a) and 192.660(2)(f) at 10:20am**
97

98 **Regular Meeting resumed at 10:42am**
99

100 Brian Wolfe made a motion to renew Chief Stafford's contract with changes in benefit
101 package and goals. Steve Long seconded. The motion carried 3/0.
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103
104 **Meeting Adjourned at 10:44am**
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Brian Lister

Board Member

10/20/21 (Date)

Brian Wolfe

Board Member

10/20/21 (Date)