

Molalla Rural Fire Protection District No.73

**Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday August 16, 2023**

1 **Directors Present:** President Mike Towner, Vice President Todd Gary and Member Brian Lister.

2
3 **Directors Absent:** Secretary Brian Wolfe and Member Steve Long.

4
5 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff Members Lt.
6 Mike Penunuri, Lt. Clint Shaver, Dustin Hamilton and Robert Toumbs.

7
8 **Call to Order:** The 720th meeting of the Board of Directors of Molalla Rural Fire Protection District #73
9 was called to order by President Mike Towner at 9:34am with no objections from the members.

10
11 **Flag Salute:** Todd Gary.

12
13 **Approval of the July 19, 2023 Regular Meeting minutes as follows:**

14
15 Todd Gary moved to accept the minutes as submitted, Brian Lister seconded the motion. The motion
16 carried 3/0.

17
18 **Bills and General Ledger:**

19
20 After review of the Check Report presented to the Board, Brian Lister moved to pay the bills as presented.
21 Todd Gary seconded the motion. The motion carried 3/0.

22
23 **Call to the Public:** None. At this time Melissa Goodwater also confirmed there was no public write-in,
24 Zoom attendance or call-in.

25
26 **Financial Review:** Melissa Goodwater let the Board know that there were two dispatch fee invoices from
27 the county in the bills to be paid. Auditors will be in next month and will have the updated Cash Carry
28 Forward amount for the process of changing the basis of accounting from accrual to cash. This will include
29 the elimination of the projected ambulance receivable amount.

30
31 **Old Business:**

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33 OB-1 Urban Renewal. Nothing.

34
35 OB-2 Type III Interface Engine. The engine is in service and has been on a couple of fires.

36
37 OB-3 Antique Buffalo Engines. The 100 Year Anniversary Committee will be talking about
38 how to use them in the celebration next year.

39
40 OB-4 C800 Upgrade Progress. Not much. The District owed approximately \$1000.00 after the
41 initial/annual fee. This should be a final amount.

42
43 **New Business:**

44
45 NB-1 Grants and Class Updates. The OR Department of Energy Solar project feasibility study
46 contract has been signed and the building project contract is being reviewed by our
47 attorneys. As far as classes, there have not been many during the summer.

48
49 NB-2 District Funding and Operations: Our seasonal firefighters have helped on two mutual
50 aid shifts with ODF and the District was still left with normal summer upstaffing. The air
51 conditioner at the back half of the station is operating at half capacity until September 1st
52 when a maintenance/repair company can come in. We have had a 100 Year Anniversary
53 committee meeting and will be meeting again next month. Our active shooter drill with

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54 the Molalla Police went well. They might have one at the middle school in December.
55 We have two people leaving for other jobs and Civil Service testing will be in September
56 with the rankings coming out on the 14th. We are looking at October before we would be
57 able to do interviews. In the meantime, Dustin will be going to B-Shift and we will hire a
58 temporary daytime position for two months. There has been an ongoing fire problem at
59 535 W. Main Street. The owners have been working with us on prevention measures.
60

61 NB-3 General Obligation Bond Planning: We have started the planning with SDAO and should
62 have a Resolution for the Board in January. We will be going for \$0.26 again. Possible
63 allocations will be three ambulances and continuing the concrete apron. We will also
64 look at the Mulino station needs.
65

66 NB-4 Items That May Come Before the Board. Melissa asked if Mike Towner and Todd Gary
67 were able to go over Policy 8. This will not be able to be completed until after the
68 Collective Bargaining Agreement is in place.
69

70 **Correspondence:** Blood Drive results.

71 **Chief's Report:** None.

72 **Volunteer President Report:** None.

73
74 **Good of the Order:** Kim Penunuri had foot surgery and is recovering. Byron Wakefield is home after
75 surgery and is healing well.
76



77 **Open Agenda:** None.
78

79 **Meeting Adjourned for Executive Session ORS 192.660(2)(a) at 9:50am. Resumed at 10:16am.**
80

81 A short discussion was held regarding the renewal of Chief Stafford's employment contract.
82

83 Todd Gary made a motion to renew Chief Stafford's employment contract for the
84 year 2024 with the amended Duty Shift section and the Boards additions to
85 expectations. Brian Lister seconded the motion. The motion carried 3/0.
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90 **Meeting Adjourned at 10:17am.**

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Board Member

9-20-23 (Date)

Board Member

9/20/23 (Date)