

Molalla Rural Fire Protection District No.73

**Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday July 21, 2021**

1 **Directors Present:** President Mike Towner, Vice President Todd Gary, Secretary Brian Wolfe and
2 Member Steve Long.

3
4 **Directors Absent:** Member Brian Lister.

5
6 **Others Present:** Administrative Assistant Melissa Goodwater, T.I. Mike Pennuri, Rob Boren and Garrett
7 Rother and Liz Drexler from Combined Business Services. Oregon State Representative Rick Lewis joined
8 the meeting at 9:34 along with Kristen Wohlers from the Herald-Pioneer. Chief Stafford was on the
9 Bootleg Fire conflagration IML.

10
11 **Call to Order:** The 695th meeting of the Board of Directors of Molalla Rural Fire Protection District #73
12 was called to order by President Mike Towner at 9:30am with no objections from the members.

13
14 **Flag Salute:** Todd Gary.

15
16 **Swearing-In of Todd Gary Position 4.** Brian Lister to be sworn in at the next meeting August 16, 2021.

17
18 **Approval of the June 16, 2021 Regular Meeting minutes as follows:**

19
20 Brian Wolfe moved to accept the minutes as submitted. Todd Gary seconded the motion. The motion
21 carried 4/0.

22
23 **Approval of the June 16, 2021 Budget Hearing minutes as follows:**

24
25 Brian Wolfe moved to accept the minutes as submitted. Todd Gary seconded the motion. The motion
26 carried 4/0.

27
28 **Bills and General Ledger:**

29
30 After review of the Check Report presented to the Board, Brian Wolfe moved to pay the bills as presented.
31 Todd Gary seconded the motion. The motion carried 4/0.

32
33 **Call to the Public:** None.

34
35 **Grant Update from State Representative Rick Lewis:** Mr. Lewis discussed what has been named the
36 Christmas Tree Bill that will come available in October for funding if the Governor does not veto the line
37 item in the budget. The amount requested is \$385,000. Todd Gary explained to the representative what a
38 Type III wildland interface engine is and what it does. Mike Towner added that there would also be
39 additional resources as the Type III has 3 crew members. Mr. Lewis asked that in the future if we have
40 needs to submit at the front of the legislative session.

41
42 **Financial Review:** The first financial review question asked if the adopted budget reflects the expected
43 expenditures. It does. The next question asked if the payroll reports have been filed and have all payroll
44 liabilities been paid timely. Melissa Goodwater assured the Board that they have.

45
46 **Old Business:**

47
48 **OB-1 Urban Renewal.** Nothing from Todd Gary. T.I. Pennuri stated that Grocery Outlet will
49 be stocking shelves next week and that in the same site will be Dollar General,
50 Clackamas FCU, Goodwill and a Burger King. The round-about on 213/Toliver is now
51 slated for 2023. No information has been received regarding the bypass at the Forest Rd.
52

Molalla Rural Fire Protection District No.73

**Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday July 21, 2021**

53 OR-2 COVID Updates. There are some questions with the new OSHA guidelines that Lt.
54 Mike Berrington will be working on regarding wearing masks in the fire station. He has
55 contacted other districts to see what they are doing and they are not requiring them. We
56 are following suit. Rob Boren stated that Home Depot is donating a pallet of hand
57 sanitizer. It was suggested to check in with the police department to see if they could use
58 some also.
59

60 **New Business:**

61
62 NB-1 Grant & Class Updates. Melissa Goodwater discussed the grants that Lt. Wakefield and
63 she was working on. The FEMA grant for the September 2020 wildfires just completed
64 with a total of \$27,917.10. This covered the time period that the OSFM conflagration did
65 not. A FEMA grant for the February 2021 ice storm is being worked on for \$43,294.20.
66 There is a resolution to the Board for an additional 25% of the disinfectant machine from
67 PLMA covid relief funds. GEMT is starting for FY 2021.
68

69 NB-2 District Funding & Operations. Nothing to report due to Chief Stafford being absent.
70

71 NB-3 Resolution 07-21-21 Appropriating Unanticipated FEMA Disaster Relief Funds for
72 Public Assistance Grant 4499-DR-OR to Capital Outlay General Equipment & Building.
73

Todd Gary moved to approve the resolution as written. Brian Wolfe seconded the
motion. The motion carried 4/0.

74
75
76
77 NB-4 Chief Stafford has informed the Board that he would like to extend his employment
78 contract for another year. The Board agreed to discuss in Executive Session next
79 meeting.
80

81 NB-5 Review Fire Chief & Deputy Chief Job Descriptions and Policy. The Board agreed that
82 this will be incorporated into next months Executive Session for review.
83

84 NB-6 Items That May Come Before the Board. None.
85

86 **Correspondence:** None.

87
88 **Chief's Report:** See Board Packet,
89

90 **Good of the Order:** Morgan Peck and wife worked for 41 hour on the Muster Rig to get it running for the
91 Kiddie Parade. Liz and Nick Williams traveled to Vermont for Liz's son's wedding and will be gone
92 another month. The Scutios have moved into their new home. Janet Patrick has moved into her new home.
93 Ret. DC Tim Maroney's Celebration of Life was July 10th and well attended. Colton Volunteer Frank
94 Kazenster's wife passed away last week and we are waiting to hear when the funeral will be.
95

96 **Open Agenda:** None.
97

98 **Meeting Adjourned at 9:55am**

99
100  Board Member
101  Board Member
102

 (Date)

 (Date)