

Molalla Rural Fire Protection District No.73
Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday July 17, 2024

1 **Directors Present:** President Mike Towner, Vice President Todd Gary and Member Steve Long.

2
3 **Directors Absent:** Secretary Brian Wolfe and Member Brian Lister.

4
5 **Others Present:** Chief Vince Stafford (via Zoom link), Administrative Assistant Melissa Goodwater, Staff
6 Members Lt. Mike Penunuri and Robert Toumbs.

7
8 **Call to Order:** The 731st meeting of the Board of Directors of Molalla Rural Fire Protection District #73
9 was called to order by President Mike Towner at 9:31am with no objections from the members.

10
11 **Flag Salute:** Todd Gary

12
13 **Approval of the June 19, 2024 Regular Meeting minutes as follows:**

14
15 Todd Gary moved to accept the minutes as submitted, Steve Long seconded the motion. The motion
16 carried 3/0.

17
18 **Approval of the June 19, 2024 Budget Hearing minutes as follows:**

19
20 Todd Gary moved to accept the minutes as submitted, Steve Long seconded the motion. The motion
21 carried 3/0.

22
23 **Bills and General Ledger:** The Board inquired about CivicPlus and Andres Landscaping. CivicPlus is a
24 company used to monitor and archive our social media and Andres Landscaping was a one-time use for
25 landscape maintenance on the front of the main station for Open House.

26
27 After review of the Check Report presented to the Board, Steve Long moved to pay the bills as presented.
28 Todd Gary seconded the motion. The motion carried 3/0.

29
30 **Call to the Public:** None. Melissa Goodwater confirmed there was no public Zoom attendance or
31 conference call-ins.

32
33 **Financial Review:** Melissa Goodwater stated year-end reporting is being done in preparation for the audit.

34
35 **Old Business:**

36
37 OB-1 Urban Renewal: Police department is moving forward on their new building. Cascade
38 Center is making progress on the credit union, convenience store, gas station and Burger
39 King. Steve Long stated that Leroy now connects to Lowe.

40
41 OB-2 Antique Buffalo Engines: None.

42
43 OB-3 100 Year Anniversary: The Buckeroo went well and Volunteer Association raised a
44 good amount of money. The parade went ok and Open House was well attended in spite
45 of the hot weather. There will be an order form going out for the 100 year memorabilia.

46
47 **New Business:**

48
49 NB-1 Grants and Class Updates: Monday and Tuesday was a PHTLS class held at the station
50 that the staff attended. The Solar Grant is moving forward.

51

Molalla Rural Fire Protection District No.73
Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday July 17, 2024

52 NB-2 District Funding and Operations: We are advertising for a new EMT and Paramedic list
53 to fill the SAFER grant when that comes through. The call volume has increased. Some
54 days the crews are quite busy and others remain more normal. Byron, Bret Boysen and
55 Clint are either still on or have been on conflagrations already. We are going through a
56 series of apparatus repairs and have recall notices on two of the F150 Squads. We will be
57 purchasing new tires to replace ones that have reached their 10-year life span. There has
58 been an issue with the Bendix King radios.

59
60 NB-3 Second Reading of Policy 4 – Board Meetings. Policy has been updated on the request of
61 SDAO to comply with new laws.

62
63 Steve Long made a motion to approve the updated Policy 4. Todd Gary seconded
64 the motion. The motion carried 3/0.
65

66 NB-4 Policy 8 Revisions and Updates. Last Board meeting Policy 8 had an approved addition
67 to 8.7 *What the District Expects From You, (G) 4) a) General Apparel and Grooming*.
68 Policy 8 is extensive and still has several sections to review and update.

69
70 After the 2nd reading of *Policy 8.7 What the District Expects From You, (G)*
71 *Dress Personal Appearance, 4) Guidelines, a) General Apparel and Grooming*,
72 Todd Gary made a motion to approve the addition. Steve Long seconded the
73 motion. The motion carried 3/0.
74

75 Last Board meeting Policy 11 had and approved addition to *Signs and Decals*.

76
77 After the 2nd reading of *Policy 11.1 Vehicle Use, Signs and Decals*, Todd Gary
78 made a motion to approve the addition. Steve Long seconded the motion. The
79 motion carried 3/0.
80

81 NB-5 Emergency Procurement of HVAC System. The back section of the main station is in
82 need of an emergency procurement of a new HVAC system. The purchase is under
83 \$25,000.00. The contract was presented to the Board.

84
85 Todd Gary made a motion to approve the purchase of the new HVAC system.
86 Steve Long seconded the motion. The motion carried 3/0.
87
88

89 NB-6 Chief Stafford asked the Board if the date of the next Board Meeting could be changed
90 due to a training opportunity in Salem for Board Members and Management staff
91 presented by SDAO. It was agreed that the meeting could be changed to Tuesday,
92 August 20th, 2024 at 9:30am.

93
94 NB-6 Items that may come before the Board. None.
95

96 **Correspondence:** None.

97
98 **Chief's Report:** See Board Packet.

99
100 **Volunteer President Report:** None.

101
102 **Good of the Order:** Chief Stafford is getting better.

103
104 **Open Agenda:** None.

Molalla Rural Fire Protection District No.73
Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday July 17, 2024

105 Meeting adjourned at 10:00am

106

107

108

109

110

Board Member

8-20-24 (Date)

Board Member

8-20-24 (Date)