

**Molalla Rural Fire Protection District No.73**

**Board of Directors Meeting  
320 N Molalla Ave, Molalla, OR  
Wednesday June 21, 2023**

1 **Directors Present:** President Mike Towner, Vice President Todd Gary, Secretary Brian Wolfe and  
2 Member Steve Long.

3  
4 **Directors Absent:** Member Brian Lister.

5  
6 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff members Lt.  
7 Mike Penunuri, Lt. Ethan Hupp, Dustin Hamilton, Jamie Wakefield, and Evan Fawcett, Volunteer recruit  
8 Gavin Long and Colton Fire Administrative Assistant Betty Hodges via Zoom.

9  
10 **Call to Order:** The 718<sup>th</sup> meeting of the Board of Directors of Molalla Rural Fire Protection District #73  
11 was called to order by President Mike Towner at 9:31am with no objections from the members.

12  
13 **Flag Salute:** Todd Gary.

14  
15 **Regular Meeting was adjourned at 9:32am to hold the Budget Hearing.**

16  
17 **Regular Meeting resumed at 9:34am after approval of Resolution 06-21-23 A Adopting the FY 2023-**  
18 **2024 Budget.**

19  
20 **Approval of the April 19, 2023 Regular Meeting minutes as follows:**

21  
22 **Todd Gary moved to accept the minutes as submitted, Brian Wolfe seconded the motion. The motion**  
23 **carried 4/0.**

24  
25 **Bills and General Ledger:** Mike Towner inquired about the credits listed in the check report. Melissa  
26 Goodwater stated that a charge for tires was put on a credit card and also paid by check. Some of the credit  
27 has been used and Lt. Penunuri will use the credit for another set of tires for an ambulance before the end  
28 of the fiscal year. The other credits were for returned Class A uniforms that were incorrect. Brian Wolfe  
29 asked about a large check going to an individual. Melissa explained that this was for an ambulance  
30 transport that the patient personally paid when there was insurance coverage. Insurance paid and the  
31 individual is being refunded.

32  
33 **After review of the Check Report presented to the Board, Todd Gary moved to pay the bills as presented.**  
34 **Brian Wolfe seconded the motion. The motion carried 4/0.**

35  
36 **Call to the Public:** None. At this time Melissa Goodwater also confirmed there was no public write-in,  
37 Zoom attendance or call-in.

38  
39 **Financial Review:** Melissa Goodwater let the Board know that the Special Districts Insurance Services  
40 2023 Best Practices Program is open with emergency preparedness being the theme this year. Two of the  
41 five opportunities have been completed for 4% off the 2024 liability insurance premium and that the Board  
42 can help with two more. Mike Towner assured the group that the Board members would help. Melissa  
43 also stated that she would be working on finishing out FY 2022-2023 projects.

44  
45 **Old Business:**

46  
47 OB-1 Urban Renewal. Goodwill is pushing to open soon. Construction of the round-about on  
48 Hwy 213 at Toliver Rd will have the highway completely shut down starting July 6<sup>th</sup> for  
49 about one month.

50  
51 OB-2 Type III Interface Engine. It is back in the shop to have the stainless steel replaced. We  
52 had it back long enough to take it to the wildland fire class for photos.

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- 54 OB-3 Antique Buffalo Engines. Any progress on these may have to wait until we have Bond
- 55 money to work with.
- 56
- 57 OB-4 C800 Upgrade Progress. We are waiting to see if we still want the 900 voice pagers.
- 58 There are no final numbers yet so we continue to pay our bill and wait. At this time, the
- 59 systems still works and works well.
- 60

61 **New Business:**

- 62
- 63 NB-1 Grants and Class Updates. MAWS was well attended with 26 agencies, 125 students and
- 64 30 cadre attending. Chief Stafford said he would be taking the sprinkler kits back on
- 65 Monday to Redmond Cache. Academy graduation was last night with two Molalla
- 66 recruits graduating one being Gavin Long who was attending the meeting this morning
- 67 and was introduced to the Board.
- 68
- 69 NB-2 District Funding and Operations. Chief Stafford stated that ambulance billing collections
- 70 was over \$150,000 in May and is projected to be over \$100,000 this month. We will be
- 71 testing for firefighter/paramedics soon due to us potentially losing two, Canby three and
- 72 Woodburn six. There was a state conflagration over the weekend in which we did not
- 73 participate.
- 74
- 75 NB-3 Resolution 06-21-23 B Fire Board Legal Requirements. Resolution proclaiming the
- 76 official newspaper for the Molalla RFPD shall be the Herald-Pioneer, regular meetings as
- 77 the third Wednesday of each month at 9:30am, the front door of the main station as the
- 78 official place for postings of emergency notifications and the agenda and the Chiefs
- 79 office as the official business office of the District.
- 80

81 Todd Gary made a motion to approve Resolution 06-21-23 B by title. Steve Long

82 seconded the motion. The motion carried 4/0.

- 83
- 84 NB-4 Resolution 06-21-23 C Accepting 2023 OSFM Wildfire Season Staffing Grant and
- 85 appropriating to the 2023-2024 Budget. The State of Oregon through Department of
- 86 State Police has provided a grant in the amount of \$30,000 to support additional
- 87 firefighters and to cover overtime costs for existing paid firefighters for the 2023 Wildfire
- 88 season.
- 89

90 Todd Gary made a motion to approve Resolution 06-21-23 C as read. Brian Wolfe

91 seconded the motion. The motion carried 4/0.

- 92
- 93 NB-4 Items That May Come Before the Board. None.
- 94

95 **Correspondence:** See packet. Chief Stafford pointed out a letter from the Molalla Elementary regarding

96 how pleased they were with Dustin Hamilton at a recent career day event.

97

98 **Chief's Report:** In addition to the report in the Board Packet, Chief Stafford informed the Board of the

99 passing of John Campbell of Campbell DeLong who helped us with our Levy materials.

100 **Volunteer President Report:** None.

101

102

103 **Good of the Order:** Ayden Zimmerman is on light duty after an emergency appendectomy.

104

105 **Open Agenda:** None.

106

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107 **Executive Session ORS 192.660(2)(d) was cancelled.**


108

109 **Meeting Adjourned at 10:01am**

110

111  Board Member

7-19-23 (Date)

112  Board Member

7/19/23 (Date)

114