

Molalla Rural Fire Protection District No.73

**Board of Directors Meeting
320 N Molalla Ave, Molalla, OR
Wednesday May 19, 2021**

1 **In addition to members being present, the meeting was held via Zoom for members and conference**
2 **call accessible to the public due to the COVID-19 event.**

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4 **Directors Present:** Via Zoom; President Mike Towner, Vice President Todd Gary, Secretary Brian Wolfe
5 and Member Brian Lister.

6
7 **Directors Absent:** Member Steve Long.

8
9 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Accountant Dani
10 Tice, Lt. Clint Shaver and staff member Rob Boren.

11
12 **Call to Order:** The 693rd meeting of the Board of Directors of Molalla Rural Fire Protection District #73
13 was called to order by President Mike Towner at 7:03pm with no objections from the members.

14
15 **Flag Salute:** Lt. Clint Shaver.

16
17 **Adjourn to the Budget Committee Meeting at 7:04pm.**

18
19 **Resume Regular Meeting at 7:30pm.**

20
21 **Approval of the April 21, 2021 minutes as follows:**

22
23 Vice President Todd Gary moved to accept the minutes as submitted. Secretary Brian Wolfe seconded the
24 motion. The motion carried 4/0.

25
26 **Bills and General Ledger:**

27
28 After review of the Check Report presented to the Board, Vice President Todd Gary moved to pay the bills
29 as presented. Secretary Brian Wolfe seconded the motion. The motion carried 4/0.

30
31 **Call to the Public:** At this time Melissa Goodwater verified that there was no one on the conference call
32 line.

33
34 **Financial Review:** The first financial review question asked if there were any significant changes to the
35 internal control system and there are none. The second addressed adequate staff in the business office.
36 Melissa Goodwater stated that she was the only one in the business office however all transactions are
37 monitored by outside accountant, Dani Tice and then initialed by Chief Stafford.

38
39 **Old Business:**

40
41 OB-1 Urban Renewal. It looks like there will be a Goodwill going into the Urban Renewal
42 area. The pellet mill may be moving forward also. The intersection in town will be
43 getting a signal light and will be under construction until at least September.

44
45 OB-2 Building project. We will be paying off the Flexlease this next budget year. The Fire
46 Districts are not getting the COVID relief funds directly at this time but may need to go
47 through the county or state.

48
49 **New Business:**

50
51 NB-1 Grant & Class Updates. ACLS and PALS took place with Chris Arbuckle and Val
52 Codino at no charge to the District, however they were given gift certificates as a thank
53 you. The Wildland class will be held this year split between Bar 88 and Clint Shavers

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54 with about 120 participants. The National Guard is charging \$3700/hr for their
55 helicopters, so we will not be having them. Lt. Wakefield is looking at options. We are
56 holding joint Fire Academy and training with Colton. We have also been having various
57 classes such as Engine Boss.
58

59 NB-2 District Funding & Operations. The logging accident took 4-1/2 to 5 hours to rescue the
60 logger. Chief will be meeting with SARS tomorrow for a briefing on what can be done
61 better. There was good radio communication on the scene but not good cell reception.
62 The US Forest service is reporting drought conditions this year that will be dryer than
63 2005. US Forest Service, ODF and the City are concerned about silt coming down the
64 river into the water system. They are also looking at a joint project on getting a bulk fuel
65 tank for emergencies that we may try to join. We are still working with Colton FD for a
66 joint training program and administrative duties. They hired Paul Tice as a training
67 captain and Lt. Everhart as a part-time Assistant Chief. Chief Beaudoin will be retiring at
68 the end of the month. Chief Stafford is still talking with Canby and Aurora regarding
69 joint projects. Chief Stafford reminded the Board of the Awards Ceremony May 27th. It
70 will be an ice cream social 7pm to 10pm.
71

72 NB-3 Appoint Budget Committee Members Jodi Houser and Daphne Lisac. During the Budget
73 Committee Meeting, Chief Stafford discussed the expiring terms of the Budget
74 Committee Members and requested that two of the members get reappointed together so
75 that there is a better split of term expirations. Both Jodi Houser and Daphne Lisac agreed
76 to extend their terms.
77

Vice President Todd Gary made a motion to the accept the reappointment of Jodi
Houser and Daphne Lisac. Secretary Brian Wolfe seconded the motion. The motion
carried 4/0.

82 NB-4 Review Fire Chief & Deputy Chief Job Descriptions and Policy. President Mike Towner
83 suggested tabling this until next meeting. The Board agreed.
84

85 NB-5 Items That May Come Before the Board. Chief Stafford asked the Board for two people
86 that would be willing to follow and get updates regarding the Strategic Plan with Colton.
87 President Mike Towner and Secretary Brian Wolfe asked to be involved.
88

89
90 **Correspondence:** See Board Packet.

91
92 **Chief's Report:** See Board Packet.


93
94 **Good of the Order:** Janet Patrick is off for a leg injury, Lt. Wakefield is getting better from a leg injury
95 and will be back to work June 1st, Lt. Shavers wife is receiving treatment for a medical condition and is
96 improving and Dani Tice's father passed away recently.
97

98 **Open Agenda:** Chief Stafford, Dani Tice and the Board discussed some of the recent election results.
99

100 **Meeting Adjourned at 8:03pm with President Mike Towner and Secretary Brian Wolfe coming in to**
101 **sign checks.**

102  Board Member

6/16/21 (Date)

103  Board Member

6/16/21 (Date)