

**Molalla Rural Fire Protection District No.73**  
**Board of Directors Meeting / Public Hearing**  
**320 N Molalla Ave, Molalla, OR**  
**Wednesday March 17, 2021**

1 **In addition to members being present, the meeting was held via Zoom for members and conference**  
2 **call accessible to the public due to the COVID-19 event.**

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4 **Directors Present:** Via Zoom; President Mike Towner, Vice President Todd Gary and Secretary Brian  
5 Wolfe. In Person; Member Brian Lister and Member Steve Long.

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7 **Directors Absent:** None.

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9 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff members Rob  
10 Boren, Wyatt Brawner and Dustin Hamilton, Volunteer Nick Williams and guest Molalla City Council  
11 Member Jody Newland.

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13 **Call to Order:** The 691<sup>st</sup> meeting of the Board of Directors of Molalla Rural Fire Protection District #73  
14 was called to order by President Mike Towner at 9:00am with no objections from the members.

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16 **Flag Salute:** Member Steve Long.

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18 **Approval of the February 17, 2021 Regular Meeting minutes as follows:**

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| Brian Lister moved to accept the Regular Meeting minutes as submitted. Brian Wolfe seconded the<br>21 motion. The motion carried 5/0. |
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23 **Bills and General Ledger:**

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25 Before approving the Bill and Ledger, Secretary Brian Wolfe wanted to verify that the District did have a  
26 2014 Ambulance siting a repair invoice for \$480.00. Chief Stafford verified that it is our 3<sup>rd</sup> out back-up  
27 ambulance, M386.

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| After review of the Check Report presented to the Board Steve Long moved to pay the bills as presented.<br>30 Brian Lister seconded the motion. The motion carried 5/0. |
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32 **Call to the Public:** At this time President Mike Towner verified with Melissa, who was monitoring the  
33 public conference call line, that there were no call-ins. Mike Towner introduced Molalla Council Member  
34 Jody Newland.

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36 **Financial Review:** Administrative Assistant Melissa Goodwater stated to the Board that all payroll  
37 liabilities have been paid timely and all federal and state reimbursement requests as well as required  
38 financial reporting has been filed timely.

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40 **Old Business:**

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42 OB-1 Urban Renewal. There is construction in the Urban Renewal areas and a new traffic light  
43 coming. The District has issues with the turning radius and Lt. Penunuri is working on it.  
44 The city is looking at using the logging road as a bypass.

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46 OB-2 COVID-19 Updates. The disinfectant machine is back up we are distributing to Special  
47 Districts. The liability insurance has been paid on it and we are still waiting for the  
48 Board member coverage. Our PPE supplies are still good. There might be more COVID  
49 relief funds available soon.

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51 **New Business:**

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NB-1 Grant & Class Updates. Foothills Church donated \$30,000 from their Wildland Fire Relief Fund for structure hose and wildland fire shelters. Our current hose is reaching its 10-year life. The three-day extrication class went well with 31 students from several fire districts. There was about 40 cars and one bus and was held at the Aurora Fire training grounds. This was possible by a DPSST grant, Area Wide Towing and Speeds Towing. Our current Fire Academy has 14 students and is going well. Wildland fire season is coming with a possible drought during summer with a dry October. We will know more in June.

NB-2 District Funding / Operations. Chief Stafford will be finalizing the 2021-2022 budget next week. The District is looking at working with Colton Fire on training, drill and certifications and IGA costs. Mike Towner asked if Colton was using Target Solutions, Chief Stafford confirmed that they are. Chief Stafford mentioned to the Board that Lt. Byron Wakefield is a Fire Department inspector for DPSST. The Fire Brigade Ceremony was held on March 13<sup>th</sup> and had a good turnout. The plaque is up at the fire fighter carving in front of the station. Rob Boren worked on this and received help from local businesses. Conflagration packets were turned in for reimbursement and we have been receiving funds. There will be a Civil Service meeting to finalize procedures and there will be a test in May at Woodburn Fire. There have already been applications coming in.

NB-3 Resolution 03-17-21 Appropriating Unanticipated Funds. We received a \$30,000 donation/grant from Foothills Community Church for structure fire hose and wildland fire shelters. The Resolution would appropriate the funds to 03-2500 Capital Outlay.

Brian Lister made a motion to approve Resolution 03-17-21 as written. Steve Long seconded the motion. The motion carried 5/0.

NB-4 Items that May Come Before the Board. None.

**Correspondence:** Thank-you card to the Molalla Fire Marshal.



**Chief's Fire & EMS Report:** In addition to the Administration Report in the Board packet, Chief Stafford mentioned that Lt. Mike Penunuri and Dustin Hamilton helped Colton Fire with the Cradle Point in one of their engines. Colton Fire and Crescent Fire have a wildland grant we will be helping with due to their brush engine donations.

**Volunteer President Report:** Lt. Shinen was unable to attend.

**Good of the Order:** Nothing to report.

**Open Agenda:** City Council Member Jody Newland thanked the Board for letting her attend and offered to help in any way she could.

**Meeting Adjourned at 9:30am**

 Board Member 4-21-21 (Date)  
 Board Member 4-21-21 (Date)

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