

**Molalla Rural Fire Protection District No.73**

**Board of Directors Meeting  
320 N Molalla Ave, Molalla, OR  
Wednesday February 21, 2024**

1 **Directors Present:** President Mike Towner, Secretary Brian Wolfe, Member Steve Long and Member  
2 Brian Lister.

3

4 **Directors Absent:** Vice President Todd Gary.

5

6 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff Members Lt.  
7 Byron Wakefield, Lt. Mike Penunuri, Capt. Clint Shaver, Rob Boren, Robert Toumbs and Volunteer  
8 Assistant Chief David Scuito.

9

10 **Call to Order:** The 726<sup>th</sup> meeting of the Board of Directors of Molalla Rural Fire Protection District #73  
11 was called to order by President Mike Towner at 9:39am with no objections from the members.

12

13 **Flag Salute:** Brian Lister.

14

15 **Approval of the January 24, 2024 Regular Meeting minutes as follows:**

16

17 Brian Wolfe moved to accept the minutes as submitted, Steve Long seconded the motion. The motion  
18 carried 4/0.

19

20 **Bills and General Ledger:**

21

22 After review of the Check Report presented to the Board, Brian Wolfe moved to pay the bills as presented.  
23 Steve Long seconded the motion. The motion carried 4/0.

24

25

26 **Call to the Public:** None. Melissa Goodwater confirmed there was no public write-in, Zoom attendance or  
27 call-ins.

28

29 **Financial Review:** Melissa Goodwater that Resolution 02-21-24A is on the agenda because the one signed  
30 on 01/24/24 still had the original board meeting date of 01/17/24 on it. It is a slow month for front office so  
31 the time is being used to scan permanent and long-term records. Chief Stafford asked that Lt. Wakefield  
32 speak about recent grants. The solar grant is being looked at due to the 30% up front cost being too much  
33 of a burden to smaller districts. He wrote a letter asking for 100% coverage. He will be attending a  
34 recovery meeting regarding a possible grant for the expenses incurred due to the recent ice storm, He also  
35 will be attending a zoom meeting regarding the OSFM Upstaffing grant for seasonal wildfire employees.

36

37 **Old Business:**

38

39 OB-1 Urban Renewal: None.

40

41 OB-2 Antique Buffalo Engines: None.

42

43 OB-3 C800 Upgrade Progress: This will be taken off the Old Business agenda. The upgrade is  
44 pretty much done, they are still calculating how much we owe. Goat Mt. had some  
45 repairs done.

46

47 OB-4 100 Year Anniversary: The Molalla Chamber will have Mike Towner and/or Chief  
48 Stafford as the Grand Marshal(s). There will be a 50/50 raffle. Mike Towner asked if it  
49 is possible to ask other agencies for help at the events. July 6<sup>th</sup> will be the Open House.

50

51 **New Business:**

52

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- 53 NB-1 Grants and Class Updates: Byron Wakefield and Dustin Hamilton are working on the  
54 MAWS. This year the National Guard will be working the two days as their training  
55 activity. There will be a wildland instructor class and PHTLS in March.  
56
- 57 NB-2 District Funding and Operations: Our four new-hires started yesterday. Chief Stafford  
58 will be helping by being on an ambulance. Mike Penunuri is working on getting a new  
59 filter for one of the ambulances that has a cost of about \$12,000. Our new ambulance is  
60 in the pre-build stage. Chief met with the City EOP and pointed out some of the issues  
61 regarding the Fire District involvement with it. Chief Stafford mentioned that the  
62 National OSHA will be looking at ambulance and Fire Districts within a few years.  
63
- 64 NB-3 Resolution 02-21-24A Appropriating Unanticipated Conflagration Funds. Molalla Fire  
65 District received \$75,489.10 reimbursement funds from Oregon State Fire Marshal for  
66 the Tyee Ridge Complex to appropriate to Personal Services and Capital Outlay. **This  
67 resolution was redone in this meeting due to an incorrect date.**  
68
- 69 Brian Lister made a motion to approve Resolution 02-21 24A as written. Brian  
70 Wolfe seconded the motion. The motion carried 4/0.
- 71
- 72 NB-4 Resolution 02-21-24B Appointing the Budget Officer  
73
- 74 Brian Wolfe made a motion appoint Fire Chief Stafford as the 2024-2025 Budget  
75 Officer. Steve Long seconded the motion. The motion carried 4/0.  
76
- 77 NB-5 Approval of the 2024-2025 Budget Calendar  
78
- 79 Brian Lister made a motion to approve the 2024-2025 Budget Calendar as  
80 presented. The motion carried 4/0.  
81
- 82 NB-6 Items that may come before the Board. None.  
83

84 **Correspondence:** See Board Packet.  
85

86 **Chief's Report:** In addition to the Administration Report in the Board Packet, Chief Stafford informed the  
87 Board that he will be having surgery on March 19<sup>th</sup> and attending FDIC in April. Discussion was held  
88 regarding changing the Board Meeting dates. March 20<sup>th</sup> will remain the same and the April meeting will  
89 be moved to the 24<sup>th</sup>. A decision will need to be made regarding a date for swearing-in the new hires. Last  
90 night Molalla Fire joined Colton Fire in a Battle of the Axes competition.  
91

92 **Volunteer President Report:** None.  
93

94 **Good of the Order:** Member Steve Long had knee surgery and is well enough to attend this Board  
95 meeting.  
96

97 **Open Agenda:** None.  
98

99 **Adjourn to Executive Session 192.660(2)(d) at 10:14am**  
100

101 **Resume Regular Meeting at 10:24am**  
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103 **Meeting Adjourned at 10:25am.**  
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105

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106	<u>Mike D. Jones</u>	Board Member	<u>3-20-24</u> (Date)
107			
108	<u>Brief Wayne</u>	Board Member	<u>3/20/24</u> (Date)