

**Molalla Rural Fire Protection District No.73**

**Board of Directors Meeting  
320 N Molalla Ave, Molalla, OR  
Wednesday February 15, 2023**

1 **Directors Present:** President Mike Towner, Vice President Todd Gary, Secretary Brian Wolfe, Member  
2 Steve Long and Member Brian Lister.

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4 **Directors Absent:** None.

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6 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff members Lt.  
7 Mike Penunuri, Lt. Byron Wakefield, Dustin Hamilton, Jamie Wakefield, Ayden Zimmerman and  
8 Volunteer Liz Williams and accountant Dani Tice.

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10 **Call to Order:** The 714<sup>th</sup> meeting of the Board of Directors of Molalla Rural Fire Protection District #73  
11 was called to order by President Mike Towner at 9:29am with no objections from the members.

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13 **Flag Salute:** Todd Gary.

14  
15 **Financial Review:** FY 2021-2022 Audit presented by Glen Kearns of Accuity, LLC. The Board was  
16 informed that the District has had six months of fiscal cash carry over which sets the District in a good  
17 financial position. Glen also suggested that the Board and Chief monitor how the economy is affecting  
18 property taxes and therefore the budget.

19  
20 **Adjourn to Public Hearing for Public Contracting Rules**

- 21  
22 1. **Call to Order:** The Joint Meeting of the District Board of Directors and Local Contract Review  
23 Board was called to order by President Mike Towner at 09:45am.  
24 2. **Review the Resolution:** Board members reviewed and discussed the amended public contracting  
25 rules.  
26 3. **Call to the Public:** None. At this time Melissa Goodwater also confirmed there was no public  
27 write-in or call-in.  
28 4. **Resolution 02-15-23A:** Mike Towner read the resolution aloud.

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Todd Gary made a motion to adopt amend the public contracting rules per Resolution 02-15-23A.  
31 Brian Wolfe seconded the motion. The motion carried 5/0.

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33 **Adjourn the Joint Meeting of the District Board / Local Contract Review Board and Resume Regular**  
34 **Meeting at 09:45am**

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36 **Approval of the January 18, 2023 Regular Meeting minutes as follows:**

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Brian Lister moved to accept the minutes as submitted, Brian Wolfe seconded the motion. The motion  
39 carried 5/0.

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41 **Bills and General Ledger:**

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After review of the Check Report presented to the Board, Brian Wolfe moved to pay the bills as presented.  
44 Brian Lister seconded the motion. The motion carried 5/0.

45  
46 **Call to the Public:** None. At this time Melissa Goodwater also confirmed there was no public write-in or  
47 call-in.

48  
49 **Old Business:**

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51 OB-1 Urban Renewal. No new updates.

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- 53 OB-2 COVID Updates. Two staff members tested positive for COVID so station personnel  
54 was required to wear masks for twelve days with no new cases occurring.  
55
- 56 OB-3 Type III Interface Engine. The engine is back from getting the repairs and we are starting  
57 to put equipment on it. Some staff will be going to Clackamas Fire on the 24<sup>th</sup> to see how  
58 they are loading their Type III.  
59
- 60 OB-4 Antique Buffalo Engines. No updates.  
61
- 62 OB-5 C800 Upgrade Progress. There is no meeting today, however, they are moving forward  
63 with the budget. The radio count is now correct and we are waiting for the final bill.  
64 More to come.  
65
- 66 OB-6 Review / Update District Policies. Policy 5 and 7 were reviewed and approved by the  
67 Board.  
68
- 69 OB-7 May 2023 Levy Measure 3-591. The 1159 Local will have 250 yard signs and 4 larger  
70 signs in support of the levy. The Molalla Police have hired an election consultant to  
71 check the feasibility of passing a levy for them. It is unknown if the pool will be going  
72 for a levy or bond.  
73

**New Business:**

- 74
- 75
- 76 NB-1 Grants and Class Updates. There are several classes coming up that are available for staff  
77 to take. The new Oregon governor may put money to the OSFM seasonal wildland fire  
78 fighting staffing.  
79
- 80 NB-2 District Funding and Operations. Revenue has picked back up over the last couple of  
81 months. Steve Miller's funeral was well attended with over 400 people. Clackamas Fire  
82 Station 16 brought their ladder truck on short notice after one cancelled due to weather.  
83 Sandy Fire will be signing an IGA with Clackamas Fire to begin July 1<sup>st</sup>. There has been  
84 talk of going back to two digit apparatus numbering by October. Both Canby and  
85 Molalla Fire are against it. Last month we had a house fire that tested positive for  
86 asbestos. Lt. Shaver informed the chiefs at Canby, Colton, Woodburn and Clackamas  
87 and sent in two sets of turnouts to be tested for contamination. The results were negative.  
88
- 89 NB-3 Resolution 02-15-23B Appointing the Budget Officer.  
90

Todd Gary made a motion to appoint Chief Vince Stafford the Budget Officer for budget year 2023-2024. Brian Lister seconded the motion. The motion carried 5/0.

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- 95 NB-4 Approval of the 2023-2024 Budget Calendar.  
96

Brian Wolfe moved to approve the 2023-2024 Budget Calendar as presented. Todd Gary seconded the motion. The motion carried 5/0.

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- 100 NB-5 Approval of a donation to Oregon Fire Service Honor Guard. Chief Stafford informed  
101 the Board that the OFSHG operates on donations only for the services they perform  
102 before and during a firefighter funeral. They worked in tandem with the Oregon Sheriffs  
103 Honor Guard for Steve Millers funeral.  
104

Todd Gary made a motion to donate \$1000.00 to the Oregon Fire Service Honor Guard. Brian Wolfe seconded the motion. The motion carried 5/0.

02/22/23

Initials *BW*  
Initials *BL*

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Mike Towner stated that the Board moved and seconded a motion that the District donate \$1000.00 to the Oregon Fire Service Honor Guard in recognition of the valuable public service that OFSHG provides to fire service personnel statewide, including District employees, volunteers and their families, which results in improved morale and District recruitment efforts.

NB6- Items that may come before the Board. Chief Stafford mentioned that the Molalla Chamber of Commerce awarded the District Chamber Business of the Year 2022.

**Correspondence:** See packet.

**Chief's Report:** In addition to the Board Packet, Chief told the Board that yesterday he and Lt. Penunuri went to a Civil Service meeting in Canby to discuss the upcoming testing. Mike Towner wanted to address achieving matching policies. Chief also mentioned that the awards banquet is on March 11<sup>th</sup> and the committee is working hard to put it together and Mike Penunuri is working on getting the awards.

**Volunteer President Report:** Chief Stafford said that Jeff Corless reported that the Association will be working on Bylaw approval.

**Good of the Order:** Lt. Wakefield is due back to full duty soon.

**Open Agenda:** Todd Gary commented on a letter to the Board from Chaplain Liz Williams regarding the benefits of attending the recent PEER Support conference stating that the group has been growing and is a much needed resource for firefighters. Steve Long asked about an upcoming PERS presentation that the police have been invited to join. Brian Wolfe asked how often we get asked about the cost of ambulance mileage because of a Facebook post he saw stating an incorrect amount and the feedback on that post. Melissa Goodwater stated that there could be an average of twice a month that someone would complain in person and Chief Stafford stated that Central Coast Medical Billing tries to work with people when it is possible. FireMed is still available as an option to some.

**Meeting Adjourned at 10:23am**



Board Member

3/15/23 (Date)

Board Member

3/15/23 (Date)