

**Molalla Rural Fire Protection District No.73**

**Board of Directors Meeting  
320 N Molalla Ave, Molalla, OR  
Wednesday January 24, 2024**

1 **Directors Present:** President Mike Towner, Vice President Todd Gary and Secretary Brian Wolfe.  
2

3 **Directors Absent:** Member Steve Long and Member Brian Lister  
4

5 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff Members Lt.  
6 Byron Wakefield, Lt. Dustin Hamilton, Rob Boren, Wyatt Brawner, Student David Nelson and Accountant  
7 Dani Tice.  
8

9 **Call to Order:** The 725<sup>th</sup> meeting of the Board of Directors of Molalla Rural Fire Protection District #73  
10 was called to order by President Mike Towner at 9:30am with no objections from the members.  
11

12 **Flag Salute:** Todd Gary.  
13

14 **Bills and General Ledger:** Mike Towner asked about the expense to the Mulino Station roof. Chief  
15 Stafford explained what work was done.  
16

17 After review of the Check Report presented to the Board, Brian Wolfe moved to pay the bills as presented.  
18 Todd Gary seconded the motion. The motion carried 3/0.  
19

20 **Approval of the December 20, 2023 Regular Meeting minutes as follows:**  
21

22 Todd Gary moved to accept the minutes as submitted, Brian Wolfe seconded the motion. The motion  
23 carried 3/0.  
24

25 **Call to the Public:** Melissa Goodwater confirmed there was no public write-in, Zoom attendance or call-  
26 ins. Student David Nelson addressed the Board stating that it was his last day as a student and that he was  
27 hired by Woodburn Fire District. He thanked everyone for the opportunity at Molalla Fire and said he will  
28 miss being here.  
29

30 **Financial Review:** Melissa Goodwater stated the 4<sup>th</sup> quarter reports are complete and she and Dani Tice  
31 are working on year-end. W-2's will be sent to employees by end of the week. The Tyee Ridge  
32 Conflagration reimbursement of \$75,489.10 came in on 1/9/24 and the resolution will be later in the  
33 meeting. Dani Tice went over the auditor findings and explained that the only changes were to the Bond  
34 Fund.  
35

36 **Old Business:**  
37

38 OB-1 Urban Renewal: None.  
39

40 OB-2 Antique Buffalo Engines: None.  
41

42 OB-3 C800 Upgrade Progress: The 800 System survived the ice storm and was working on  
43 generator power. The CAD was down county-wide for 4-5 days after an update. Lt.  
44 Penunuri is attending a meeting today.  
45

46 OB-4 Bond and Debt Service Funding: This was addressed in the Financial Review section.  
47

48 **New Business:**  
49

50 NB-1 Grants and Class Updates: Dustin Hamilton is working on the MAWS class and grants, it  
51 is hard to find material to burn. For the solar grant, the design should be done by end of  
52 February. Smaller districts will be meeting regarding the \$1million upfront cost that

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53 would create hardships to them. The SDAO grant for the station fence and gate is about  
54 finished.

55  
56 NB-2 District Funding and Operations: We are short staffed right now and have made offers to  
57 four new employees. One being a paramedic and the other three EMT Basics. Civil  
58 Service paramedic list is depleted for Molalla Fire potentials so the Civil Service  
59 Commission gave Chief Stafford permission to do a Molalla only testing and hiring list.  
60 Our 100 Year Anniversary Committee has pricing for the Board to review and approve.  
61 (See pricing sheet). Regarding statistics, we had 191 fewer calls in 2023 from 2022.  
62 Chief let the Board know that he signed a letter of purchase for a new ambulance.  
63

64 Todd Gary made a motion to approve up to \$13,000 toward the purchase of 100  
65 Year Anniversary items presented to the Board. Brian Wolfe seconded. The  
66 motion carried 3/0.  
67

68  
69 NB-3 Resolution 01-17-24 Appropriating Unanticipated Conflagration Funds. Molalla Fire  
70 District received \$75,489.10 reimbursement funds from Oregon State Fire Marshal for  
71 the Tye Ridge Complex to appropriate to Personal Services and Capital Outlay.  
72

73 Todd Gary made a motion to approve Resolution 01-17-24 as written. Brian  
74 Wolfe seconded the motion. The motion carried 3/0.  
75

76 *This resolution will be redone in the February 21, 2024 meeting due to an incorrect date.*  
77

78 NB-4 Items That May Come Before the Board. None.  
79

80 **Correspondence:** A letter to the crews to thank them for their help on a call.  
81

82 **Chief's Report:** See Board Packet.  
83

84 **Volunteer President Report:** None.  
85

86 **Good of the Order:** Jamie Wakefield's grandmother passed away. Lt. Byron Wakefield's retirement  
87 celebration will be January 31<sup>st</sup> at 4:00pm. Lt. Hamilton mentioned that on February 15<sup>th</sup> there will be a  
88 CPR recertification class at 7:00pm.  
89

90 **Open Agenda:** None.  
91

92 **Meeting Adjourned at 10:16am.**  
93

94   
95 \_\_\_\_\_ Board Member  
96   
97 \_\_\_\_\_ Board Member

2-21-24 (Date)

2/21/24 (Date)