

Molalla Rural Fire Protection District No.73
Board of Directors Meeting / Public Hearing
320 N Molalla Ave, Molalla, OR
Wednesday January 20, 2021

1 **In addition to members being present, the meeting was held via Zoom for members and conference**
2 **call accessible to the public due to the COVID-19 event.**

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4 **Directors Present:** Via Zoom; Vice President Todd Gary and Secretary Brian Wolfe. In Person; Member
5 Brian Lister.

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7 **Directors Absent:** President Mike Towner and Member Steve Long.

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9 **Others Present:** Chief Vince Stafford, Administrative Assistant Melissa Goodwater, Staff members Lt.
10 Mike Penunuri, Lt. Mike Berrington, Bryce Estabrook, Ethan Hupp and Janet Patrick.

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12 **Call to Order:** The 689th meeting of the Board of Directors of Molalla Rural Fire Protection District #73
13 was called to order by Vice President Todd Gary at 9:02am with no objections from the members. The
14 lead was given to Member Brian Lister to follow the agenda.

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16 **Flag Salute:** Member Brian Lister.

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18 **Approval of the December 16, 2020 Regular Meeting minutes as follows:**

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20 Vice President Todd Gary moved to accept the Regular Meeting minutes as submitted. Secretary Brian
21 Wolfe seconded the motion. The motion carried 3/0.

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23 **Bills and General Ledger:**

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25 After review of the Check Report presented to the Board Member Brian Lister moved to pay the bills as
26 presented. Secretary Brian Wolfe seconded the motion. The motion carried 3/0.

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28 **Call to the Public:** At this time Vice President Todd Gary verified with Melissa, who was monitoring the
29 public conference call line, that there were no call-ins.

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31 **Financial Review:** First question was are the books balance and reconciled. Administrative Assistant
32 Melissa Goodwater stated that they are and that 1099's are being worked on and W-2's have been sent out.
33 The second question asked was if Melissa had been asked by the Chief to do anything that made her
34 uncomfortable or presented any information she thought was inaccurate. Melissa stated no to both.

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36 **Old Business:**

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38 OB-1 Urban Renewal. Nothing.

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40 OB-2 COVID-19 Updates. The Coronavirus Relief Fund is out of money for COVID-19
41 expense reimbursement. The District purchased two mechanical CPR machines with
42 training to be done this week.

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44 **New Business:**

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46 NB-1 Grant & Class Updates. Wildland school in June is moving forward with the hopes of
47 retaining two helicopters. The extrication class looks like it will be held at the future
48 station location for Aurora Fire. There will be between 40 and 50 cars for this class. The
49 new recruit academy starts in a couple of weeks with it being Molalla only due to the
50 size.

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52 NB-2 District Funding / Operations. Conflagration reimbursement requests totaled \$412,746
53 with about \$121,000 in vehicle cost. Tomorrow one of the brush engines is being taken

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to Medford to have the thermal imaging cameras installed. Due to a purchase order error, the second one will be done in five to six weeks. The plaque for the September fire brigades is in. Rob Boren is working on getting it installed.

NB-3 Resolution 01-20-21 Appropriating Unanticipated COVID-19 Funds. The Molalla Fire District received FEMA Disaster Relief funds for Public Assistance Grant DR-4499-OR to be used for Capital Outlay General Equipment & Building specifically for the Hypochlorous generating machine.

Secretary Brian Wolfe made a motion to approve Resolution 01-20-21 as stated. Member Brian Lister seconded the motion. The motion carried 3/0.

NB-4 Items that May Come Before the Board. None.

Correspondence: None.



Chief's Fire & EMS Report: See the Administration Report in the Board packet.


Volunteer President Report: None.

Good of the Order: Volunteer Lieutenant Joe Shinen and wife had their baby girl January 17th. Chief Stafford said that he was able to attend former Deputy Chief Tim Maroney's funeral on January 9th in Arizona. There should be one in the Spring at Foothills Church.

Open Agenda: Vice President Todd Gary asked about the line items on the Profit and Loss statement that are over or near 100% with it still being in the middle of the fiscal year. Chief Stafford said that with the COVID relief funds and grants, these line items will be offset. Accountant Dani Tice has adjusted the liability insurance to reflect actual audit numbers.

Meeting Adjourned at 9:20am

	Board Member	<u>2-17-21</u> (Date)
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Initials 
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